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COMMISSIONER

DATE: November 16, 2005
TO: Area Assessment Team OB (Oyster Bay boundary)
FROM: Terry Winters
Director of Emergency Planning
SUBJECT: Nassau County Office of Emergency Management Pre-Disaster Hazard Mitigation Plan

You are invited to attend a meeting of the Area Assessment Team OB (Oyster Bay boundary) for the **Nassau County Multi-Jurisdictional Hazard Mitigation Plan, Monday, November 28, 2005**, from **10 a.m. to 12 p.m.** at the Town of Oyster Bay Department of Public Works, Highway Division War Room located at 150 Miller Place in Syosset. Miller Place is located off the LIE North Service Road, between South Oyster Bay Road and Robbins Lane.

The area assessment teams will be responsible for local community involvement in the multi-jurisdictional mitigation plan. To do this, the assessment teams will:

- Coordinate and facilitate local efforts.
- Provide information and feedback
- Reach out to and involve the public and community stakeholders in the planning process.
- Assess mitigation alternatives
- Select a course of action to be followed for their community
- Implement the plan and monitor its progress

At the November 28th meeting, participants will be provided with an overview of the plan development process.

In preparation for the meeting, we would encourage you to take a brief perusal of FEMA's Multi-Hazard Mitigation Planning Guidance for Local Hazard Mitigation Plans (online at: www.fema.gov/fima/guidance.shtm, specifically: Part 3, Part 4, and the Local Plan Review Worksheet).

We hope that you will feel free to invite other key stakeholders in your jurisdiction to this meeting and that you will post this notice in local town and village halls. We appreciate your participation in the multi-jurisdictional plan development process and look forward to seeing you on **November 28th**.

Sincerely,

Terence Winters

Terence Winters
Director of Emergency Planning